



Swinemoor Primary School

Children with Medical Conditions Policy

This policy should be read in conjunction with the following policies: -

- ☐ **Child Protection Policy**
- ☐ **SEN Policy**
- ☐ **Asthma Policy**
- ☐ **Managing Medicines in Schools & Early Years Settings**
- ☐ **Intimate Care Plan**

INTRODUCTION & AIMS

Swinemoor Primary School is committed to creating a school in which the teaching and learning, achievement, attitudes and wellbeing of every member of the school matter. Students with medical needs should be properly supported so that they can play an active part in school, remaining healthy and able to achieve their academic potential, with full access and education, including trips and Physical Education. *Section 100 of the Children & Families Act 2014* places a duty on governing bodies of maintained schools to make arrangements for supporting pupils at their school.

Definition of Medical Condition

A medical condition that is long term with acute episodes, requires ongoing support, and involves the need for medication and/or care whilst at school. The condition will need monitoring and could require immediate intervention in emergency circumstances.

Some children with medical conditions may be disabled. Where this is the case the governing body must comply with their duties under the Equality Act 2010. Some may also have special educational needs (SEN) and may have an Education, Health and Care Plan (EHCP) which brings together health and social care needs, as well as their special educational provision. For children with SEND, this guidance should be read in conjunction with the SEND code of practice and the school's Local Offer.

Identification

We will work with parents and medical professionals who will inform us as soon as a child starts the school, or once newly diagnosed, of their needs. The school nurse or child's previous setting, where possible, will inform the school of any child with medical needs known to them. Advice and support will always be sought from medical practitioners.

Educational Health Care Plans

The school will follow procedures set out in *Children & Families Act 2014*. Some children may need Educational Health Care Plans (EHCP) which will help to ensure that we effectively support pupils with medical conditions. They provide clarity about what needs to be done and by whom. For some children these are essential, especially when conditions fluctuate or there is a high risk of emergency intervention being needed. They may also be needed when medical conditions are long-term and complex. The school will consult a healthcare professional for advice to identify when an EHCP is appropriate. The school, healthcare professional and parent should reach an agreement but if this is not possible the headteacher would take the final view.

Plans would aim to be easily accessible to all who need to refer to them while preserving confidentiality. They should capture key information and the level of detail will depend on the complexity of the child's condition. Plans will be drawn up in consultation with parents and healthcare professionals who will be expected to take a lead in development of the plans. These plans will be reviewed at least annually.

Roles & Responsibilities

- ☐ All relevant staff will be made aware of child's condition
- ☐ Arrangements will be made, as far as possible, to manage the child's needs in case of staff absence
- ☐ Supply teachers will be informed by the office of any specific medical needs within the class they are teaching
- ☐ Training regarding specific conditions will be delivered as required
- ☐ All staff will be clear of emergency procedures
- ☐ Confidentiality will be respected
- ☐ Written permission will be sought for medicines to be administered in school hours and a record of this held at the school office.
- ☐ Staff will be made aware of statutory guidance.

School Trips & Residential

When preparing risk assessments staff will consider any reasonable adjustments they might make to enable a child with medical needs to participate fully and safely on visits. Additional safety measures may need to be taken as a result of the risk assessment and will be planned for in the planning process for the trip. Any copies of Health Care Plans will be taken on trips and visits in the event of this information being needed in an emergency.

Monitoring & Evaluation

This policy will be monitored ensuring new legislation is incorporated. Staff will have the opportunity to discuss and evaluate the procedures and protocols. The policy will be made available to parents via the website. On admission to school and periodically throughout their child's time with us, we will request updates regarding children's medical information from parents.

This Policy should be read alongside the full guidance issued under *Section 100 of the Children & families Act 2014*.

Complaints Procedure

With an open access that parents have to staff, problems and misunderstandings are usually cleared up quickly, however, the school complaints procedure can be found on the school website should it be required.

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